

Welcome to Camp Grayling Lodging



Office Hours:

0800-1630

Mon-Fri

Office Phone: 989-344-6213

Email: CGCTQS@GMAIL.COM

Headquarters BLDG 4
Lower Level
Grayling, MI 49739

Check-in: 1500-1630

Suite and Hotel-type Lodging Check-out: 1100Hrs

Cottage Check-out: 1000Hrs

IN CASE OF EMERGENCY CALL:

FRONT GATE: 989-344-6120

OR 911

After hours, please call security at the front gate for issues with keys, heat, water, etc.

They know how to contact appropriate parties.

SCAN QR CODE FOR
CAMP GRAYLING LODGING
SATISFACTION/PERFORMANCE
SURVEY



We appreciate your feedback.

Suite and Hotel-type Lodging Policies

- ◆ Check in: 1500—1630
- ◆ Check out: 1100
- ◆ Room rates are based on single occupancy. All occupants and overnight guests must be registered with the lodging office. \$9 fee for each additional person.
- ◆ Payment is due the business day prior to check out.
- ◆ Occupant may be billed for damages or missing items, additional cleaning, or replacement fees. Occupant may also forfeit future rental privileges.
- ◆ Quiet time is from 2300-0700. All guests are to depart by midnight.
- ◆ NO PETS ALLOWED!
- ◆ NO SMOKING INSIDE!
- ◆ Return keys to lodging office or drop box. Fee for lost suite or hotel-type key is \$10.

Cottage Policies

- ◆ Check In: 1500—1630
- ◆ Check Out: 1000
- ◆ Payment is due at check in.
- ◆ Maximum occupancy of 8 people.
- ◆ Maximum of 2 vehicles per cottage. Additional parking inside cantonment area.
- ◆ Occupant may be billed for damages or missing items, additional cleaning, or replacement fees. Occupant may also forfeit future rental privileges.
- ◆ Quiet time is from 2300-0700. All additional guests are to depart by midnight.
- ◆ Do not drive on the grass.
- ◆ No campers, tents, or motor homes may be used in conjunction with rental.
- ◆ NO PETS ALLOWED!
- ◆ NO SMOKING INSIDE!
- ◆ Return keys to lodging office or drop box. Fee for lost cottage key is \$65.

Additional Cottage Information

UPON CHECK-IN: If you discover an issue or damaged item upon entering the cottage, please notify the office immediately. Leave a message if necessary. If you wait more than 12 hours to report an issue (other than an appliance malfunction), you may be held responsible for the issue or damage.

CHECK:

- * All windows and doors were locked upon arrival.
- * Appliances function properly.
- * Cottage is clean and trash free.
- * No damages to furniture are evident.
- * Outdoor furniture and grill are present and in good condition.

CHECK OUT PROCEDURES: Departure cleaning is included in the cottage rental rate, however, **YOU ARE RESPONSIBLE TO COMPLETE THE FOLLOWING BEFORE LEAVING THE COTTAGE:**

- * Walk through both floors, checking closets and drawers, to ensure all personal items have been removed.
- * Remove all food from the cabinets, drawers, and refrigerator.
- * All trash must be removed from the cottage. (see Trash Removal note under services)
- * Place all dirty linens (sheets, towels, wash cloths, kitchen towels...) in provided laundry baskets.
- * Wash and put away all dishes.
- * Return all furniture to original positioning,
- * Put outdoor chair cushions back into deck boxes and close umbrellas (summertime).
- * Ensure the grill is off, clean, and covered.
- * Ensure no trash left on deck, in yard, or in fire pit.
- * Turn off all interior and exterior lights and ceiling fans.
- * Ensure fireplace and coffee pot are turned off.
- * Lock all windows and doors.

KEYS: Must be returned to the lodging office or in the drop box at the lower level Lodging entrance of Building 4 **by 1000hrs** the day of your departure

If the cottage is left in an unsatisfactory condition, it may result in additional monetary charges and /or the forfeit of future rental privileges.

Additional Cottage Information

Services

SERVICES: Daily housekeeping is guest responsibility. A broom is provided.

TRASH REMOVAL: There are screened, wooden boxes located outside each cottage to contain trash. If there is a considerable amount of trash, please dispose of it (and recyclables) at the Garbage and Recycle Center located at building 46 at the end of Beaver Creek Rd.

INTERNET: Hardline internet is available. Cables can be provided by lodging office.

RCAS outlets are available as well near both phones, but request for access is required 7 days prior to arrival.

Utilities

PATIO DOOR LOCKS:

To unlock the patio doors, turn the deadbolt to the right.

To lock the patio doors, lift the handle as high as possible and turn the deadbolt to the left, then lift the handle again higher, and turn the deadbolt to the left again.

THERMOSTAT:

Thermostats are located on the main and second floors of the cottage. Each thermostat controls the temperature on its respective floor.

To manage the temperature on the select floor:

Select either **Heat** or **A/C**.

Press either the **▲** or **▼** button to select the desired room temperature setting.

Press the **Fan** button to select the desired fan operation, Auto or On.

Press **Off** to turn Heating or A/C system off. Fan will turn off if it is on.

FIREPLACE:

The fireplace control is mounted on the left on the dining room wall. The room temperature must be lower than the temperature of the fire place.

To operate the fireplace:

Press either the **▲** or **▼** button to select the desired fireplace temperature. Must be set at 10 degrees higher than thermostat to come on.

To turn off the fireplace lower the temperature to 10 degrees below temperature of thermostat.

Internet & Television

Wi-Fi Password: CGNet12#\$

There is no cable television on post.

Smart televisions are available, with free streaming apps and local casting ability

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